

Registration Process

As soon as you arrive in Saudi Arabia (even if your family is not with you) we advise you to contact the school in your area to start the registration process for your school-age dependent.

Abqaiq School:	574-4274
Dhahran Hills (K4):	877-1128
Dhahran Hills (KG—Gr 4):	872-6799
Dhahran Middle (Gr 5—9):	877-1586
Ras Tanura Elementary (K4—Gr 4):	673-6763
Ras Tanura Middle (Gr 5—9):	673-0582
Udhailiyah School:	577-0381

IMPORTANT: Please make sure you hand carry the following documents to Saudi Arabia:

- **Current school records**
- **Current immunization records***
- **Evidence of Date of Birth**

These are required by the school as part of the registration process.

Acceptable records are immunization certificates, immunization (shot) cards, hospital records, and certification by physicians on prescription forms or letterhead.

***Verbal statements from parents are not sufficient.** Medical contraindication statements are valid for one year unless the physician has specified a lifelong contraindication.



Saudi Aramco Expatriate Schools

157 Approval Process

Saudi Aramco Expatriate Schools

Saudi Aramco Expatriate Schools 157 Process

What is the 157 Process?

All expatriate students eligible to attend Saudi Aramco Expatriate Schools must demonstrate certain competencies before they can be accepted.

- No severe learning or physical disabilities
- Be successful in their current school
- Be proficient in English

To begin this process, all new employees must complete a Dependent School Information Form (SA 157) for each dependent from birth to Grade 9.



Your processor forwards this form together with the last two year's school records, any standardized test results and current immunization records to the Student Services Coordinator, Saudi Aramco Expatriate Schools in Saudi Arabia for review.

If these documents are complete when received, a letter will be sent to your processor within two weeks advising the decision.

If the information provided is not complete or the forms are not signed, the process will be delayed until all required documents are received.

There are four possible decisions that the Student Services Coordinator can make:

Approved

The dependent meets all criteria and is eligible to attend Saudi Aramco Expatriate Schools.

Approved Pending Proof of Immunization

The dependent meets the educational requirements criteria and is eligible to attend Saudi Aramco Expatriate Schools as soon as the candidate provides written proof that the dependent also meets the immunization criteria.

Denied Pending Assessment

The Student Services Coordinator is unable to make a decision based on the information received and needs to administer further tests to the dependent once they have arrived in Saudi Arabia.

If your dependent is Denied Pending Assessment, you should contact the school's registrar stated in the decision letter as soon as you arrive in Kingdom to arrange a date for testing.

Denied

The dependent does not meet the criteria and will not be allowed to attend Saudi Aramco Expatriate Schools. The reasons for this decision will be given in the letter sent to the processor.



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