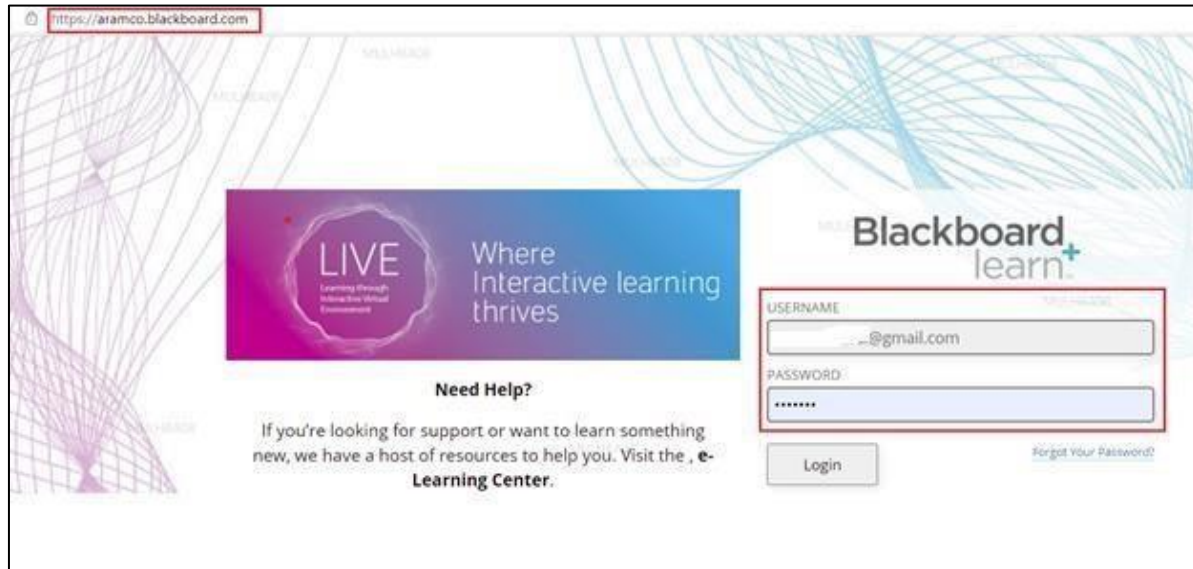


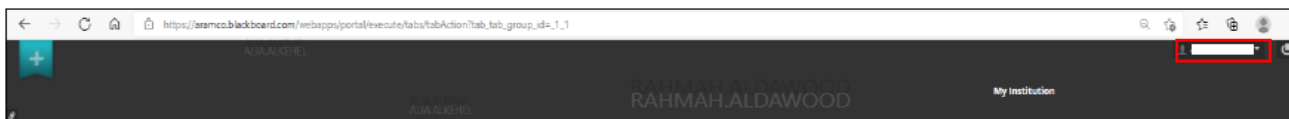
How to access Blackboard

1. Visit the LIVE Platform website via the URL: <https://aramco.blackboard.com>
2. Enter your Email & Password



How to change account password

1. Click on drop down list arrow next to your name on the top right corner the page



2. Select the Settings option from the drop-down list then, click on personal information



3. **Change password** option from the list below

The screenshot shows the Blackboard 'Personal Information' page. The user is logged in as ALIA ALKEHEL. The page title is 'Personal Information'. Below the title, there are several links: 'Edit Personal Information', 'Change Password' (highlighted with a red box), 'Personalize My Settings', 'Change Personal Settings', and 'Set Privacy Options'. The 'Change Password' link is the one to be clicked according to the instructions.

4. Enter your **current password** and your **new password** in the designated boxes as shown below then click **submit**.

The screenshot shows the Blackboard 'Change Password' page. The user is logged in as ALIA ALKEHEL. The page title is 'Change Password'. Below the title, there is a form with three input fields: 'Current Password', 'Password', and 'Verify Password'. The 'Current Password' field is highlighted with a red box. Below the form, there is a 'Click Submit to proceed.' instruction.

