



Saudi Aramco Expatriate Schools

Description

Saudi Aramco Expatriate Schools (SAES) provides educational services for the dependents of Saudi Aramco employees. SAES provides an English-language American curriculum for grades K4-9 for the children of Saudi Aramco expatriate employees.

Eligibility

In order for a student to be eligible to attend a Company operated school, the student's parents must both live in Saudi Arabia and reside on in-camp family housing. In addition, a child must:

- be age appropriate for the grade on or before August 31st of the year they would begin to attend as per the below table. For example, a child must be at least 5 years of age on or before August 31st of the year they would begin to attend Kindergarten (KG).

Grade	Age (in years)
K4	4
Kindergarten (KG)	5
1	6
2	7
3	8
4	9
5	10
6	11
7	12
8	13
9	14

- not have completed Grade 9.
- proficiency in English is beneficial, as this is the language used in instruction.
- be compliant of required immunizations.
- be approved for school enrollment by the Student Services Coordinator.

Saudi Aramco Expatriate Schools Admission process

Saudi Aramco Expatriate School's admission process gets initiated during the employee hiring process. The relocation advisors will communicate all information related to school application process to the new

employees. To begin the registration process, all new employees must submit the below requested documents to their relocation advisor.

- Dependent School Information Form (SA-157) for each dependent from birth to Grade 9
- Past two year's school report cards (if applicable)
- Any standardized test results (if applicable)
- Immunization records of each of your dependent*
- Birth Certificate

*Immunization records will only be accepted if they are in English and legible.

The records should be certified by a physician on a prescription or letterhead, immunization card, immunization certificate or hospital records specifying dates and types of vaccines.

The relocation advisor will then forward them to the Student Services Coordinator of Saudi Aramco Expatriate Schools in Saudi Arabia for review.

If these documents are complete when received, a letter will be sent to the relocation advisor within two weeks advising the decision. If the information provided is incomplete or missing information, the process will be delayed until all required documents are received.

There are four possible decisions that the Student Services Coordinator can make:

Approved

The dependent meets required admissions criteria and is eligible to attend Saudi Aramco Expatriate Schools.

Approved with Assessment

The dependent meets required admissions criteria and is eligible to attend Saudi Aramco Expatriate Schools however an assessment may be necessary to determine the grade placement or need for support in the classroom.

Denied Pending Assessment

The Student Services Coordinator is unable to make a decision based on the information received and needs to administer further assess the student once they have arrived in Saudi Arabia. If your dependent is Denied Pending Assessment, you should contact the school's registrar number stated in the decision letter as soon as you arrive in Kingdom to arrange a date for the assessment.

Denied

The dependent does not meet the criteria and will not be allowed to attend Saudi Aramco Expatriate Schools. The reasons for this decision will be given in the letter sent to the relocation advisor.

Registration Process

As soon as you arrive in Saudi Arabia (even if your family is joining you in couple of months) we advise you to contact the school in your area to start the registration process for your school age dependent(s).

Abqaiq School (Grade K4– 9)	-	574-4274
Dhahran Hills School (Grade K4 – 4)	-	872-6799 or 872-7084
Dhahran Middle School (Grade 5 – 9)	-	877-1208
Ras Tanura Elementary School (Grade K4 – 4)	-	673 - 6763
Ras Tanura Middle School (Grade 5 – 9)	-	673-0582
Udhailiyah School (Grade K4 – 9)	-	577-0381

Important Note: Please ensure to either hand carry or electronic copies of the following documents to Saudi Arabia:

- Current School Records
- Immunization Records
- Evidence of Date of Birth

These are required by the school as part of the registration process.

Student Services
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