

Supplier Safety Prequalification

Quick Reference Guide for Suppliers

8/5/2026

aramco

Table of Contents

Introduction	2
Safety Prequalification	2
Submitting a Prequalification Request	2
Supplier Additional Information Request	5
Denied Requests	6

Introduction

This guide aims to help suppliers submit a Safety Prequalification to Aramco using Aramco e-Marketplace/SAP Ariba platform.

Important Note: It is important to know that safety prequalification is required based on Aramco business needs. Suppliers are not allowed to submit the safety questionnaires without invitation to bid.

Safety Prequalification

The Safety Prequalification solution enables suppliers to use Aramco e-Marketplace/SAP Ariba as a single gateway for safety prequalification.

The new solution allows suppliers to receive, review, and submit the safety prequalification questionnaire via the Aramco e-Marketplace with all the required documents, such as ISO certification, and then submit the request to Aramco for review. The below section highlights the process steps that suppliers will go through to submit the required documents to Aramco.

Submitting a Prequalification Request

1. The supplier will receive a notification from SAP Ariba/Aramco e-Marketplace to complete the prequalification process.
2. The supplier shall log into to Aramco e-Marketplace/SAP Ariba platform.
3. The supplier shall view “Supplier Safety Qualification Questionnaire” under Questionnaires with initial status “not responded” as highlighted below.
4. Supplier shall open the Supplier Safety Qualification Questionnaire by clicking on the link.

MISHAAL.ROMAIIH

Questionnaires

Title	ID	End Time ↓	Commodity	Regions	Status
▼ Status: Completed (3)					
Qualification Questionnaire (QQ) for Civil Infrastructure and Underground Utilities Projects	Doc24718491	8/16/2021 7:53 AM	(no value)	(no value)	Not Responded
Cybersecurity Compliance Certification	Doc21104622	6/7/2021 3:01 PM	(no value)	(no value)	Not Responded
Qualification Questionnaire (QQ) - Civil Infrastructure and Underground Utilities Projects	Doc24450216	8/11/2020 9:40 AM	(no value)	All All	Pending Approval
▼ Status: Open (2)					
Supplier Safety Qualification Questionnaire	Doc47859974	10/10/2022 10:15 AM	(no value)	SAO-Dhahran SAO-Dhahran	Not Responded
Qualification Questionnaire (QQ) - Template	Doc45673450	9/6/2022 8:14 AM	(no value)	SAO-Dhahran SAO-Dhahran	Not Responded

Certificates

Certificate Info	Effective	Expiration	Attachment	Questionnaire	Status
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5. The Supplier Safety Qualification Questionnaire will be opened under question 2, and the supplier has two options to select.
 - a. If the supplier selects yes, the ISO 45001 CERTIFICATION section will be enabled.
 - b. If the supplier selects no, the SAFETY MANAGEMENT SYSTEM (SMS) section will be enabled.
6. If the supplier selects option a, the ISO 45001 CERTIFICATION questionnaire will be opened.

myhome Portal | Aramco e-Marketplace | myhome Portal | MISHAAL.ROMAHI

Acting as: Nader Al Issa

Doc47859974 - Supplier Safety Qualification Questionnaire

Time remaining: 364 days 23:55:58

Event Messages | Event Details | Response History | Response Team

Event Contents

All Content

1 INTRODUCTION

2 Do you have ISO 45001 certification?

3 ISO 45001 CERTIFICATION

4 DECLARATION

Submit Entire Response | Save draft | Compose Message | Excel Import

SAP Ariba

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7. The supplier shall fill out all the required information related to “ISO 45001 CERTIFICATION” and click on the “Submit Entire Response” button.

myhome Portal | Aramco e-Marketplace | myhome Portal | MISHAAL.ROMAHI

Acting as: Nader Al Issa

Doc47859974 - Supplier Safety Qualification Questionnaire

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1 INTRODUCTION

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8. The supplier shall click on “OK” to submit the request.

Acting as: Nader Al Issa

Doc47859974 - Supplier Safety Qualification Questionnaire

Time remaining: 364 days 23:46:50

1 INTRODUCTION

Saudi Aramco considers Safety to be one of its most critical Corporate Values and insists that its service providers rise to the same level of adherence to the highest safety standards. Suppliers are requested to submit information in order for Saudi Aramco to evaluate company's safety management program and safety performance. For more information on Saudi Aramco's supplier safety pre-qualification methodology, see the below Saudi Aramco Safety Management Guide and the document entitled Specific Instructions for Safety Qualification.

2 Do you have ISO 45001 certification?

3 ISO 45001 CERTIFICATION

3.1 Certificate Number

3.2 Issuer

3.3 Scope of Certificate

3.4 Effective Date

3.5 Expiration Date

3.6 ISO 45001 Attachment

3.7 Date of interim (surveillance) audit

3.8 Please attach the most recent interim (surveillance) audit report if the ISO 45001 certification is over one year old.

3.9 Injury Reporting and Recordkeeping

Submit this response?
Click OK to submit.

OK Cancel

9. In the supplier dashboard, the status will be changed to “Pending Approval,” which means the request is routed for review.

RISK ASSESSMENTS

Registration Questionnaires

Title	ID	End Time	Commodity	Regions	Status
Supplier Registration Questionnaire	Doc31746635	5/29/2019 12:47 PM	(no value)	All All	Registered

Qualification Questionnaires

Title	ID	End Time	Commodity	Regions	Status
MISHAAL ROMAIH Supplier Qualification Questionnaire	Doc1188827	6/28/2018 12:52 PM	6000000545 - CHLORIDE ADS...	SAO-Dhahran SAO-Dhahran	Qualification Started

Questionnaires

Title	ID	End Time	Commodity	Regions	Status
Supplier Safety Qualification Questionnaire	Doc47859974	10/10/2021 10:29 AM	(no value)	SAO-Dhahran SAO-Dhahran	Pending Approval
Qualification Questionnaire (QQ) for Civil Infrastructure and Underground Utilities Projects	Doc24718491	8/16/2021 7:53 AM	(no value)	(no value)	Not Responded
Cybersecurity Compliance Certification	Doc21104622	6/7/2021 3:01 PM	(no value)	(no value)	Not Responded
Qualification Questionnaire (QQ) - Civil Infrastructure and Underground Utilities Projects	Doc24450216	8/11/2020 9:40 AM	(no value)	All All	Pending Approval
Qualification Questionnaire (QQ) - Template	Doc45673450	9/6/2022 8:14 AM	(no value)	SAO-Dhahran SAO-Dhahran	Not Responded

Certificates

Certificate Info	Effective	Expiration	Attachment	Questionnaire	Status
No items					

Supplier Additional Information Request

If additional information is required from the supplier, they shall return the request back to supplier. The Supplier shall receive email notification and status of questionnaire shall be changed to **“Pending Resubmission”** as highlighted below. The supplier will then need to review the comments and follow the advice or instruction given.

1. To review the comments the supplier shall click on the **“Supplier Safety Qualification Questionnaire”** link.

Title	ID	End Time	Commodity	Regions	Status
Registration Questionnaires					
Supplier Registration Questionnaire	Doc31746635	5/29/2019 12:47 PM	(no value)	All All	Registered
Qualification Questionnaires					
Supplier Qualification Questionnaire	Doc118827	6/28/2018 12:52 PM	6000000545 - CHLORIDE ADS...	SAO-Dhahran SAO-Dhahran	Qualification Started
Questionnaires					
Qualification Questionnaire (QG) for Civil Infrastructure and Underground Utilities Projects	Doc24718491	8/16/2021 7:53 AM	(no value)	(no value)	Not Responded
Cybersecurity Compliance Certification	Doc21104622	6/7/2021 3:01 PM	(no value)	(no value)	Not Responded
Qualification Questionnaire (QG) - Civil Infrastructure and Underground Utilities Projects	Doc24450216	8/11/2020 9:40 AM	(no value)	All All	Pending Approval
Supplier Safety Qualification Questionnaire	Doc47859974	10/10/2022 10:48 AM	(no value)	SAO-Dhahran SAO-Dhahran	Pending Resubmission
Qualification Questionnaire (QG) - Template	Doc45673450	9/6/2022 8:14 AM	(no value)	SAO-Dhahran SAO-Dhahran	Not Responded

2. Next, the supplier shall click on **“Revise Response”** to display the comments, which shall be displayed at the top section.

Doc47878416 - Supplier Safety Qualification Questionnaire

If your customer has requested an update to this questionnaire, please click **Revise Response** and re-submit your answers. Even if you do not need to change any of your current answers, your customer cannot complete their evaluation until you re-submit the questionnaire.

Revise Response

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Saudi Aramco considers Safety to be one of its most critical Corporate Values and insists that its service providers rise to the same level of adherence to the highest safety standards. Suppliers are requested to submit information in order for Saudi Aramco to evaluate company's safety management program and safety performance. For more information on Saudi Aramco's supplier safety pre-qualification methodology, see the below Saudi Aramco Safety Management Guide and the document entitled Specific Instructions for Safety Qualification.

2 Do you have ISO 45001 certification?

3 ISO 45001 CERTIFICATION

The International Standards Organization's ISO 45001, Occupational Health and Safety Management Systems standard is an internationally accepted standard that outlines international best practices for the development and implementation of an organization's Safety Management System (SMS).

Field	Value
3.1 Certificate Number	123
3.2 Issuer	
3.3 Scope of Certificate	test
3.4 Effective Date	
3.5 Expiration Date	
3.6 ISO 45001 Attachment	ISO certificate.pdf

Compose Message

3. The supplier must update the questionnaire as per the comments and then click on the **“Submit Entire Response”** button. The request shall be routed back to Aramco for review.

Acting as: Nader Al Issa

Doc47859974 - Supplier Safety Qualification Questionnaire

Time remaining: 364 days 23:55:31

Latest comment [10/10/2021]: test this is the comments section to maintain additional info

All Content

1 INTRODUCTION

Saudi Aramco considers Safety to be one of its most critical Corporate Values and insists that its service providers rise to the same level of adherence to the highest safety standards. Suppliers are requested to submit information in order for Saudi Aramco to evaluate company's safety management program and safety performance. For more information on Saudi Aramco's supplier safety pre-qualification methodology, see the below Saudi Aramco Safety Management Guide and the document entitled Specific Instructions for Safety Qualification.

1.1 Saudi Aramco Safety Management Guide [References](#)

1.2 Specific Instructions for Safety Qualification [References](#)

2 Do you have ISO 45001 certification? ☐ Yes ☐ No

3 ISO 45001 CERTIFICATION

The International Standards Organization's ISO 45001, Occupational Health and Safety Management Systems standard is an internationally accepted standard that outlines international best practices for the development and implementation of an organization's Safety Management System (SMS).

3.1 Certificate Number

3.2 Issuer

3.3 Scope of Certificate

(*) indicates a required field

Submit Entire Response | Reload Last Bid | Save draft | Compose Message | Excel Import

Denied Requests

1. If Aramco denies the supplier request, the supplier will receive a notification and the request status will be updated to "Denied" in the supplier dashboard.

Acting as: Gaura Alt

Welcome to SAP Ariba

Events

Title	ID	End Time	Event Type	Participated
Status: Pending Selection (1)				
Test 17th Aug 5	Doc44768886	8/19/2021 11:37 AM	RFP	Yes

Risk Assessments

No Items

Registration Questionnaires

Title	ID	End Time	Commodity	Regions	Status
Status: Open (1)					
Supplier Registration Questionnaire	Doc44774511	2/13/2022 11:04 AM	(no value)	(no value)	Invited

Qualification Questionnaires

No Items

Questionnaires

Title	ID	End Time	Commodity	Regions	Status
Status: Open (1)					
Supplier Safety Qualification Questionnaire	Doc47879416	10/10/2022 11:06 AM	(no value)	SAO-Dhahran SAO-Dhahran	Denied

Certificates

No Items

For any technical issues or clarifications, please reach out to our Services Qualification team at SERVICESQUALIFICATION@aramco.com for prompt assistance.