



# Cybersecurity Compliance Certification (CCC)

Third Party Manual

September 2020

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## How to Get Certified?

Perform the following steps to obtain Saudi Aramco Cybersecurity Compliance Certificate (CCC):

### 1. Certification Requirements Preparation

- 1.1. For companies that aims to conduct business and register with Saudi Aramco: The company must comply with all controls under “A. General Requirements” section in Third Party Cybersecurity Standard (SACS-002).
- 1.2. For companies that have an active procurement agreement with Saudi Aramco:
  - 1.2.1. Initiate a request to all proponent organizations within Saudi Aramco that your company has ongoing business with to fill the *Third Party Classification Template*, please see [Appendix -B](#).
  - 1.2.2. Fill the *Third Party Classification Confirmation Letter*, please see [Appendix-B](#).
  - 1.2.3. If the company falls under more than one classification, then all the cybersecurity controls under the determined classifications are required.
- 1.3. Identify applicable certificate type and assessment requirements:

Company Classification	Certificate Type	Assessment Approach
<ul style="list-style-type: none"> <li>&gt; General Requirements</li> <li>&gt; Outsourced Infrastructure</li> <li>&gt; Customized Software</li> </ul>	Cybersecurity Compliance Certificate- CCC	A self-compliance assessment against SACS-002 completed by the company and verified remotely by the Authorized Audit Firm <sup>1</sup> .
<ul style="list-style-type: none"> <li>&gt; Network Connectivity</li> <li>&gt; Critical Data Processor</li> </ul>	Cybersecurity Compliance Certificate Plus- CCC+	An on-site compliance assessment against SACS-002 conducted by the Authorized Audit Firm.

- 1.4. If CCC & CCC+ are both applicable, based on your company classification, then only CCC+ will be accepted.
- 1.5. Implement all applicable cybersecurity controls specified in SACS-002.

<sup>1</sup> “Authorized Audit Firms” is a consultancy / audit organization as listed in Appendix A below (and updated from time to time) that has been identified and evaluated by Saudi Aramco as being approved to perform a cybersecurity compliance assessment as against Saudi Aramco’s third-party cybersecurity standard (SACS-002). The list of Authorized Audit Firms in Appendix A is not ordered in any form of priority or preference.

## 2. Conduct Self-Compliance Assessment

- 2.1. For CCC+ certification, please skip this step and move to step # 3 (This section is applicable for CCC only)
- 2.2. Fill all of the fields in the *Third Party Cybersecurity Compliance Report*.
- 2.3. Ensure the answers are comprehensive, clearly described, and attach supporting documents.
- 2.4. Ensure evidences
  - Are clear, readable, and time stamped
  - Shows proof of its relation to the Third Party
  - Are clearly pointed out/highlighted in the screenshots

## 3. Select an Authorized Audit Firm

- 3.1. Select an Audit Firm from the Authorized Audit Firms list, stated in [Appendix-A](#).
- 3.2. Establish a contract with the Authorized Audit Firm prior to assessment verification<sup>2</sup>.

## 4. Compliance Verification & Issuance

### 4.1. CCC

- 4.1.1. Submit the filled *Third Party Cybersecurity Compliance Report*, *Third Party Classification Template*, and *Third Party Classification Confirmation Letter* to the Authorized Audit Firm, prior to assessment verification.
- 4.1.2. The Authorized Audit Firm will verify the submitted documents and generate the *Third Party Cybersecurity Compliance Report*.

### 4.2. CCC+

- 4.2.1. Submit the *Third Party Classification Template* and *Third Party Classification Confirmation Letter* to the Authorized Audit Firm, prior to assessment verification.
- 4.2.2. Arrange with an Authorized Audit Firm to conduct the compliance on-site-assessment.

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<sup>2</sup> The engagement of an Authorized Audit Firms does not in any way bind, establish or otherwise create a relationship between you, the Authorized Audit Firm and Saudi Aramco. Privity of contract shall exist entirely as between you and the Authorized Audit Firm, and Saudi Aramco shall not be liable or responsible for any / all of the obligations and liabilities as between you and the Authorized Audit Firm as per your contractual relationship. All costs associated with engaging with and the services performed by the Authorized Audit Firm shall be borne exclusively by you. Saudi Aramco shall not be liable to you or the Authorized Audit Firm in meeting such costs.

- 4.2.3. The Authorized Audit Firm will conduct the on-site assessment and generate the *Cybersecurity Compliance Report*.
- 4.3. If the company is 100% compliant against all applicable SACS-002 requirements, the Authorized Audit firm will issue *Third Party Cybersecurity Compliance Certificate*.
- 4.4. In case your company didn't obtain 100% compliance, the Authorized Audit Firm will share Noncompliance Controls that you need to implement, to obtain the 100% compliance assessment result.
- 4.5. Implement the findings and submit the updated *Third Party Cybersecurity Compliance Report* to the Authorized Audit Firm, to verify the assessment.

## 5. Submit issued CCC

- 5.1. Submit both issued *Third Party Cybersecurity Compliance Certificate* and the *Cybersecurity Compliance Report* by the Authorized Audit Firm to Saudi Aramco, through the e-marketplace System.

Any delay in submitting the CCC could result into disabling Supplier's domain and email communication with Saudi Aramco and Supplier's access to Saudi Aramco systems.

## 6. CCC Validity & Renewal

- 6.1. CCC is valid for two years from the issuance date.
- 6.2. If your company is awarded with a new contract that involves a cybersecurity classification type not covered in the current valid certificate, then a new certificate needs to be obtained and submitted.
- 6.3. Prior to the end of the two years, your company needs to submit a new CCC.



## Appendix A - Authorized Audit Firms

This section lists Authorized Audit Firms that can issue Cybersecurity Compliance Certificates (CCCs) and related contacts.

Company Name	Contact Info		
	Name	Email	Mobile
Baker Tilly	Bader Kamal	<a href="mailto:bkamal@bakertillyjfc.com">bkamal@bakertillyjfc.com</a>	+973 39 40 3366
	Mohamed Hallak	<a href="mailto:mhallak@bakertillyjfc.com">mhallak@bakertillyjfc.com</a>	+973 37 79 8928
	Badr ALTamimi	<a href="mailto:baltamimi@bakertillyjfc.com">baltamimi@bakertillyjfc.com</a>	+966 50 386 8488
BDO/Dr. Mohamed Al-Amri & Co.	Fahad AlShafie	<a href="mailto:f.alshafei@bdoalamri.com">f.alshafei@bdoalamri.com</a>	+966 50 699 9648
	Atif Shahzad	<a href="mailto:a.shahzad@bdoalamri.com">a.shahzad@bdoalamri.com</a>	+966 55 455 9108
	Syed Moin Ahmed	<a href="mailto:s.zaidi@bdoalamri.com">s.zaidi@bdoalamri.com</a>	+966 50 765 1071
Crowe	Fahad Mokdad	<a href="mailto:f.mokdad@crowe.sa">f.mokdad@crowe.sa</a>	+966 56 577 7717
	Abdulrahman Mosleh	<a href="mailto:a.mosleh@crowe.sa">a.mosleh@crowe.sa</a>	+966 58 095 9601
Deloitte & Touche Middle East Limited	Fadia Banafe	<a href="mailto:fbanafe@deloitte.com">fbanafe@deloitte.com</a>	+966 53 933 2399
	Mansour Al Jalal	<a href="mailto:maljalal@deloitte.com">maljalal@deloitte.com</a>	+966 56 444 6055
	Ayman Zaki	<a href="mailto:ayzaki@deloitte.com">ayzaki@deloitte.com</a>	+966 54 787 8747
Grant Thornton	Ahmad Al Zoubi	<a href="mailto:aalzoubi@sa.gt.com">aalzoubi@sa.gt.com</a>	+966 59 537 0053
	Rami Abu Swerih	<a href="mailto:rsweireh@sa.gt.com">rsweireh@sa.gt.com</a>	+966 50 788 4672
	Muhammad Umair Tariq	<a href="mailto:mtariq@sa.gt.com">mtariq@sa.gt.com</a>	+966 50 788 4672
KPMG	Noor Alhathal	<a href="mailto:nalhathal@kpmg.com">nalhathal@kpmg.com</a>	+966 50 597 5525
	Hossain Alshedoki	<a href="mailto:halshedoki@kpmg.com">halshedoki@kpmg.com</a>	+966 50 014 7879
	Ton Diemont	<a href="mailto:antondiemont@kpmg.com">antondiemont@kpmg.com</a>	+966 56 860 8393
RSM Saudi Arabia	Sadeqh Saleem	<a href="mailto:ssaleem@rsmsaudi.com">ssaleem@rsmsaudi.com</a>	+966 54 998 3377
	Mohammed Hadi	<a href="mailto:mhadi@rsmsaudi.com">mhadi@rsmsaudi.com</a>	+966 58 132 9074
	Sarah AlDakhil	<a href="mailto:saldakhil@rsmsaudi.com">saldakhil@rsmsaudi.com</a>	+966 59 915 0676
STC Solutions	Mohamed Aldessoki	<a href="mailto:msayed@stcs.com.sa">msayed@stcs.com.sa</a>	+966 55 356 7335
	Mailing List	<a href="mailto:AramcoTPS@stcs.com.sa">AramcoTPS@stcs.com.sa</a>	+966 13 663 9003 +966 13 663 9001
Managed Services	Thamer AlDhafiri	<a href="mailto:Thamer@managed.sa">Thamer@managed.sa</a>	+966 53 265 0222
	Saad Alhowaymel	<a href="mailto:saad@managed.sa">saad@managed.sa</a>	+966 53 285 0222

## Appendix B - Related Documents

To open the attachment, please right click on  select “Open Hyperlink”.

Document Name	Attachment
Third Party Classification Template	
Third Party Classification Confirmation Letter	
Third Party Cybersecurity Compliance Report Template	